

# AD-HOC CHARTER REQUEST FORM



Gladstone Airport Corporation  
 ABN 27 300 231 899  
 PO Box 7200 KIN KORA QLD 4680  
 Telephone: (07) 4977 8812  
 Email: [aro@gladstoneairport.com.au](mailto:aro@gladstoneairport.com.au)

## ORGANISATIONAL DETAILS

ORGANISING COMPANY	
CHARTER OPERATOR	
STREET ADDRESS	
CITY STATE POSTCODE	
CONTACT NAME	
CONTACT NUMBER	
CONTACT EMAIL	
ABN	

## CHARTER DETAILS

AIRCRAFT REGISTRATION NUMBER:		AIRCRAFT TYPE		
MTOW (kg)		TYRE PRESSURE		
LAST AIRPORT DEPARTED FROM				
HAVE ANY PERSON/S TRAVELLED INTERSTATE/OVERSEAS WITHIN THE LAST 14 DAYS? IF YES PLEASE ADVISE	YES		NO	
	VIC		NSW	
	NT		SA	
		ACT		TAS
		WA		INT

## DATE and TIME

DATE OF ARRIVAL		ETA (hh:mm)	
DATE OF DEPARTURE		ETD (hh:mm)	

## PASSENGER NUMBERS

PAX ARRIVING		PAX DEPARTING	
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## PARKING APRONS

GENERAL AVIATION APRON	Maximum MTOW of 5,700kg
REMOTE PARKING AREA	Maximum wingspan of 18m – non-screened apron
SCREENED APRON	An additional charge for airport security fee per PAX will incur

## FUEL REQUIREMENTS

VIVA REFUELLING AGENT	Email <a href="mailto:gladstonears@outlook.com">gladstonears@outlook.com</a> / Phone <b>07 4978 2201</b>
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## FEES AND CHARGES (GST inclusive)

Refer GAC [Conditions of Use Agreement](http://www.gladstoneairport.com.au/corporatedocuments) – [www.gladstoneairport.com.au/corporatedocuments](http://www.gladstoneairport.com.au/corporatedocuments)  
 All operations outside of operational hours will incur additional fees  
 Reporting Officer hours – Mon-Fri 0630-2000 / Sat-Sun 0800-2000

## PAYMENT

All payments must be made to the Gladstone Airport Corporation within 14 days of invoice.  
**EFT: Gladstone Airport Corporation / National Australia Bank / BSB 084-662 / Account 131672077**  
 Please use invoice number / registration number as reference.  
 Email remittance advice to [airport.accounts@gladstoneairport.com.au](mailto:airport.accounts@gladstoneairport.com.au)

## OFFICE USE ONLY

PARKING APRON		REPORTING OFFICER	
FINAL BAY ALLOCATION		TERMINAL SCREENING	
INVOICE NO.		AMOUNT PAID	