

AD-HOC CHARTER REQUEST FORM



Gladstone Airport Corporation
 ABN 27 300 231 899
 PO Box 7200 KIN KORA QLD 4680
 Telephone: (07) 4977 8812
 Email: aro@gladstoneairport.com.au

ORGANISATIONAL DETAILS

ORGANISING COMPANY	
CHARTER OPERATOR	
STREET ADDRESS	
CITY STATE POSTCODE	
CONTACT NAME	
CONTACT NUMBER	
CONTACT EMAIL	
ABN	

CHARTER DETAILS

AIRCRAFT REGISTRATION NUMBER:		AIRCRAFT TYPE	
MTOW (kg)		TYRE PRESSURE	
LAST AIRPORT DEPARTED FROM			
HAVE ANY PERSON/S TRAVELLED INTERSTATE/OVERSEAS WITHIN THE LAST 14 DAYS? IF YES PLEASE ADVISE	YES	NO	
	VIC	NSW	ACT
	NT	SA	WA
			TAS
			INT

DATE and TIME

DATE OF ARRIVAL		ETA (hh:mm)	
DATE OF DEPARTURE		ETD (hh:mm)	

PASSENGER NUMBERS

PAX ARRIVING		PAX DEPARTING	
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PARKING APRONS

GENERAL AVIATION APRON	Maximum MTOW of 5,700kg
REMOTE PARKING AREA	Maximum wingspan of 18m – non-screened apron
SCREENED APRON	An additional charge for airport security fee per PAX will incur

FUEL REQUIREMENTS

VIVA REFUELLING AGENT	Email gladstonears@outlook.com / Phone 07 4978 2201
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FEES AND CHARGES (GST inclusive)

Refer GAC [Conditions of Use Agreement](http://www.gladstoneairport.com.au/corporatedocuments) – www.gladstoneairport.com.au/corporatedocuments
 All operations outside of operational hours will incur additional fees
 Reporting Officer hours – Mon-Fri 0630-2000 / Sat-Sun 0800-2000

PAYMENT

All payments must be made to the Gladstone Airport Corporation within 14 days of invoice.
EFT: Gladstone Airport Corporation / National Australia Bank / BSB 084-662 / Account 131672077
 Please use invoice number / registration number as reference.
 Email remittance advice to airport.accounts@gladstoneairport.com.au

OFFICE USE ONLY

PARKING APRON		REPORTING OFFICER	
FINAL BAY ALLOCATION		TERMINAL SCREENING	
INVOICE NO.		AMOUNT PAID	